

Kids' and Families' Minister Recruitment Pack

1. Contract terms

Job title:	Kids' and Families' Minister
Employer:	The PCC of Holy Trinity Hurdsfield (HTH)
Line manager:	Jared Brown (Youth Minister)
Work base:	Hurdsfield Community Hub at Holy Trinity Church
Work area:	Macclesfield
Hours:	20 - 25 hours a week, to include the times when we're running kids' activities, so most Sundays, term-time Monday mornings, and occasional evenings. Otherwise we can be reasonably flexible about the days and hours worked, including considering term-term only.
Contract:	Three years with the expectation that we will renew this.
Annual salary:	Pro-rata of a full-time rate of £23,400 - £27,000 (full-time being 37.5 hours). Dependent on experience and agreed hours.
Training:	Ongoing support for training and development
Holidays:	Pro rata of 30 days a year based on a 6 day working week (Sunday is treated as a working day) plus 8 bank holidays.

2. Our vision and values

Our **vision** describes what we are about:
following Jesus | sharing His good news | seeing lives transformed

Our **values** describe who we aspire to be:
family | authentic | adventurers

We

're looking for a Kids' and Families' Minister who shares our vision and values and comes with the passion and creativity to see them worked out in and through our kids and families. It means you'll be:

- fully committed to **following Jesus** yourself, trusting in the truth of the Bible, and open to the prompting of the Holy Spirit

- ready and willing to **share the good news** of the gospel through word and action with those you come into contact with, and
- eager to serve the kids and families of HTH and the wider community as we play our part in **growing God's kingdom**.

3. What our kids and families say

Here's a [video](#) of what some kids and families said when we asked them what they'd like to see in their new minister.

4. Role description

Core responsibilities

You would take overall responsibility for leading and growing our work with kids aged 0 to 11 and their families, both inside and outside the church family. In particular, this means:

- leading the volunteer teams that run our kids' groups during our 10:30 Sunday service – Superstars (ages 2-6) and Trailblazers (ages 7-11), and a creche area for babies and toddlers
- planning and delivering sessions for our Sunday morning kids' groups
- leading the volunteer team that runs our Monday morning Hurdsfield Tots group, so that we build relationships with parents and carers and provide a fun-filled time for their kids
- in conjunction with the Youth Minister, planning and delivering assemblies at two local primary schools and organising whole-school festival celebrations once a term at church.
- support our Youth Minister in implementing and promoting HTH's policy on safeguarding.
- encourage parents and carers as they disciple their kids at home.
- Attend our community events and prayer gatherings

It'd also be great if you are able to:

- enthuse the whole church with a passion for kids' and families' work
- work collaboratively with our Youth Minister to look for new opportunities (for example, our Easter and Nativity Trails are relatively recent innovations)
- minister to kids and families in the church and in the community not just by holding events and activities, but by building relationships with them
- support families with practical and emotional needs as well as spiritual and discipling ones
- publicise our kids' activities (our Church Administrator will support you in this)
- organise events (for example, Messy Church) that engage families, not just kids
- integrate our kids within the wider church family and provide meaningful opportunities for them to be part of intergenerational events and conversations, and

5. Person specification

For this role it's essential that you:

- have a lively Christian faith and are committed to growing as a follower of Jesus
- worship with us each week and join our morning prayer time in the office
- communicate brilliantly and are passionate about sharing the gospel in word and action
- are willing to serve and to build relationships with kids and their parents and carers
- can develop volunteer teams and share responsibilities effectively
- are organised and can balance demanding priorities
- work well with others as part of a team as well as under your own initiative, and

- are adventurous, enthusiastic, and have a sense of humour and fun.

It would be great if you:

- have recent working experience of Christian kids/families/youth work
- have a relevant qualification in children's and/or youth or schools' work
- have some artistic flair and can use this to enhance your ministry
- enjoy using IT, social media, AV and other technologies to enhance and promote what we do
- have musical abilities
- have experience of working with people with additional needs
- have a full driving licence, and
- live locally or are prepared to move here (we may be able to find a housing solution for a single person).

6. Other conditions

- An Occupational Requirement exists for the postholder to be a practising Christian in accordance with the Equality Act, 2010.
- An Enhanced DBS Disclosure will be required for the successful candidate.
- You will be required to undertake ongoing safeguarding training.
- There will be a probationary period of six months.

7. Our guarantee to you

In return for all you will bring to our team, we guarantee to:

- support you in **developing the skills** relevant to your role with appropriate ongoing training (we'll discuss this with you during your induction and on an ongoing basis as part of our annual appraisal and review process)
- encourage you to use and **develop all your gifts** for the benefit of the whole church, not just its kids and families (so you'll be more than our Kids' and Families' Minister; you'll be a valued member of the church's leadership team)
- encourage the church to continue to agree a **generous budget** to support our work with kids and families
- pay for you to take some work time each year to go on a **retreat**
- offer you a **mentor**, aside from your line manager, to give you independent support and advice, and
- connect you with **additional support** as provided by the Diocese of Chester and link you into local kids' and youth networks.

8. How to apply

Thank you for taking the time to look at this opportunity. If you would like to apply, please:

- download and complete the application available from our [website](#)
- send it to our Youth Minister, Jared Brown by email to jared@hthmacc.com or by post to him at: Holy Trinity Church, 197a Hurdsfield Road, MACCLESFIELD, SK10 2PX
- to arrive by 9:00 am on 5 April 2024.

If you'd like an informal chat to help you consider whether this is the right move for you, please email Jared or call him on 01625 424 587.